

CSS UNICEF NVA SUMMARISED PROGRAMME DOCUMENT:



Programme Title:

“Improving WASH Standards in Schools under Nirmal Vidyalaya initiative in South 24 Parganas and Cooch Behar, West Bengal “

Programme description:

The Government of West Bengal has made significant progress in ensuring “availability of Water Sanitation Hygiene (WASH) facilities at primary and upper primary schools and has rolled out the Nirmal Vidyalaya Abhiyan (NVA) in 2012 to recognize and reward positive achievements of schools with regards to their WASH indicators. The NVA aims at creating a sustainable and enabling learning environment through Right Based Approaches towards WASH friendly Surrounding, Child Friendly System, aesthetic Environment and effective teaching-learning process. The campaign has ignited competition amongst schools in shaping, sharpening and sustaining child friendly norms & standards to foster wholesome development of children as called for by the Right to Education (RTE).

The NVA, awards schools across three categories, the Nirmal Vidyalaya Puraskar [NVP] at the circle level, the Sishumitra Vidyalaya Puraskar [SVP] at the district level and the Jamini Roy Puraskar [JRP] at the state level. The Government of India has a similar programme called the Swachh Vidyalaya Puraskar [SVP], which encourages and rewards schools at the district, state, and national level.

As per U-DISE 2018-19 data West Bengal has 97,828 government and private schools, Government Aided and Others with a total enrolment of 1,65,22,651 children. As on 2020, however only about 11.2% of all schools at the circle level, 0.5% at the district level and 0.04% of all schools at the state level have applied for and received the awards. The NVA was digitized in 2019 enabling self- assessment and evaluation through online and app-based systems, however the response to the digitized application system has not been satisfactory. The number of schools which meet the criteria of WASH friendly, child centric, aesthetic and quality education and make successful applications for the awards needs to be raised significantly for realization of education outcomes. Functionality of water and toilet facilities continues to remain as a major gap to be plugged as per UDISE.

The district of S 24 Parganas has 7,434 Government and Private Schools with a total enrolment of 15,35,159 children and Cooch Behar has 3,663 Government and Private Schools with a total enrolment of 5,90,344 children in 2018-19

COVID 19 has focused the priority of access to water, sanitation and Handwash (HW) facilities and practice of key hygiene behaviors like Handwashing with soap (HWWS) at critical times

MHM and Schools:

Safe and effective Menstrual Hygiene Management (MHM) is required for enhancing public health and improved human development outcomes, more for adolescent girls and women. Good MHM requires education about menstrual hygiene through schools, health workers, doctors, media and at home; access to adequate infrastructure (especially toilets, water & soap); access to menstrual absorbents; proper disposal and treatment options.

In West Bengal, MHM is part of many government programmes. For example, NHM (National

Health Mission) is involved in promotion of menstrual hygiene scheme among adolescent girls in the age group of 10-19 years primarily in rural areas as part of the Rashtriya Kishor Swasthya Karyakram, SSA provides sanitary pad vending machines and incinerators in schools, SRLM (State Rural Livelihoods Mission) promotes production of sanitary pads through SHGs as part of livelihood. But challenges remain. WASH school infrastructure though existing are not fully functional or not well operated and maintained, awareness remains low as male teachers in schools hesitate to sensitize adolescent girls and boys on MHM, irregular supply of sanitary napkins to schools where sanitary pad vending machines exists, and disposal mechanism remains a point for concern.

With COVID19, the women and adolescent girls are left behind with untimely and inadequate access to menstrual information, management materials including soap, water, private spaces and disposal mechanism.

Thus, the project aims to “Facilitate schools in Cooch Behar and South 24 Parganas in West Bengal to qualify for any of the three categories (one star, or two or three stars) of awards as per Nirmal Vidyalaya Abhiyan (NVA) and adoption of positive key hygiene behavioral practices.”

The project will also facilitate the 6500 schools in both districts to apply for awards under Swachh Vidyalaya Puraskar as the project will enable one-or two-star schools to move to three star or higher under SVP. Under SVP the one or two star is equivalent to no star under NVP, the three star under SVP is equivalent to one star under NVP, four star under NVP is equivalent to two star under SVP and five star under SVP2 is equivalent to three star under NVP3

Objectives, outputs and key activities under WASH in Schools:

Overall Objectives:

- Facilitate 2500 schools in Cooch Behar and 4000 schools in South 24 Parganas in West Bengal to qualify for any of the three categories (one star, or two or three stars) of awards as per Nirmal Vidyalaya Abhiyan and/or qualify for three star or higher category of awards as under Swachh Vidyalaya Puraskar
- Facilitate 2500 schools in Cooch Behar and 4000 schools in South 24 Parganas in West Bengal to adopt positive key hygiene behavioral practices

Key strategies and focus:

▪ Planning:

- Detailed baseline in all schools through circle level meetings. The circle level meetings will be organized by SSM with COVID 19 protocols in place. Alternatively, virtual meetings will also be done based on the approval from SSM (virtual/ formal meetings).
- District wise SWACHHATA school improvement costed plan finalized with baseline information.

▪ Capacity building:

- A district resource team will be constituted for carrying out key activities of capacity building to various stakeholders. The district resource team is the NGO team consisting of 12 members for both the districts with South 24 Parganas having 7 members and Cooch Behar 5 members. The team will be facilitated by a District Coordinator. The team will be trained by UNICEF team and experts on WASH in schools, including MHM. The UNILEVER Training toolkit will be contextualized for NVA and used in all the trainings
- Capacity building will be done for the following stakeholders through the resource team:
 - Training of District, Block Resource Centres (BRCs) and Cluster Academic Coordinators (CACs).
 - Training of Teachers, support staff, child cabinets' students and other stakeholders influencing the day to day decisions.
 - Training of District Resource Team to support Gram Panchayat offices to include improvement of WASH indicators in the Gram Panchayat Development Plan beginning with 2022-2023.

▪ **Establish robust Monitoring and supportive supervision:**

- The district resource team will do regular handholding of schools to enable schools improve their star rating.
- The district Coordinator and District Resource team will liaise with GP and block officials for investment in School WASH infrastructure using 14th and 15th Finance Commission (FC) grants of panchayats for inclusion of improvement plans in GPDP in 2022-23.
- The district resource team will also facilitate orientations and advocate for NVA indicators by attending block/cluster meetings.

Demonstration of Model schools for scale up and replication:

Model schools in WASH perspective can act as a catalyst for the entire GP or cluster or block or district for improving of school grade as per NVP. Ten schools in each implementation district has been selected in the districts by the district SSM to develop as model schools. The schools which did not qualify for any awards were selected and 10 single tap foot operated HW stations each in Cooch Behar and S24P are installed. These schools will be developed as model (learning labs) for cross learning for other schools where the onetime grant will be utilized to improve the functionality of WASH facilities. The grant of Rs. 10,000 per school will be utilised towards repair of school toilets, restoration of water sources, repair of HW stations, installations of taps, creation of kitchen garden, creation of soak pits etc. The schools will also be encouraged to pool in their resources using the composite school grant if the expenses are more than Rs. 10,000. A detailed assessment will be done for each school for utilisation of the grant of Rs. 10,000.

The resource team will also facilitate key activities in model schools and in schools which like to upgrade from two or three star. This can include:

- Use of UNICEF IEC materials for improving WASH behaviour at schools
- Monitoring of O & M (operations & maintenance) of School WASH infrastructure by child cabinets and School Management Committee (SMC)
- Well maintained SLWM system in schools which are applying for two or three stars like segregation of dry and wet waste, soak pit/magic pit for wastewater management, functional rainwater harvesting can be well documented
- Soap Bank and Pad Bank for schools can be initiated and maintained by Child Cabinet Members
- 100 days campaign on HWWS where in COVID 19-time HWWS is one of the key aspects
- Celebration of special days at schools (Global Handwash Day, Nirmal Vidyalaya

Saptha).

The key learnings will be advocated with the state / district administration for further scaleup.

- **Fund leveraging for school WASH infrastructure:** Establish WASH infrastructures in selected schools, through use of 14th and 15th FC grants, allocated dt fund for school WASH infrastructure, CSR funds. This also includes promoting uptake of improved hand hygiene & MHM practices
- **Fostering innovations:** Support district in fostering innovations which can include 100 days campaigns on HWWS in model schools, Plastic waste management in selected schools in Cooch Behar and S24P. Students will be encouraged to bring innovations under hand hygiene and the best of the innovations will be exhibited during dt level workshop and the best one's awarded
- **Celebration of special days**—Celebration of special days like Global Handwash week focussing

on Hand hygiene and celebration of NVS in selected schools/circles in the district will be carried out. The key activities will include awareness programmes, competitions at school. The model schools will be selected for this intervention

- Development of Communication and training package on WASH in schools – The UNILEVER Training toolkit will be contextualized to the state and used in all capacity building initiatives. UNICEF IEC materials on WASH in schools will be used extensively also

Key Outputs:

- ***A robust district SWACHHATA school improvement plan generated for strengthening and implementation of WASH in Schools***
 - Baseline data in place
 - District level SWACHHATA school improvement plan in place for implementation of WASH in school activities.
- ***Strengthened capacity of functionaries of School Education Department (SED) at district, block and circle and schoolteachers and child cabinets at school level to deliver improved WASH services and disseminate hygiene messages***
 - Districts/block's cluster level education department functionaries skilled on SBSV package/NVA indicators and benchmarking; MHM and facilitate on COVID 19 in relation to WASH
 - At least one teacher (preferable HM) skilled on WASH in school mandatory package/MHM and on use of NVA application for NVA awards
 - School Management Committee (SMC) /Panchayat Raj Institute (PRI) members oriented on WASH in school
 - Child Cabinets (CC)/Kanyashree members in schools trained on key WASH messages/MHM
 - UNILEVER Training toolkit contextualized for NVA and used in all the training.
- ***Handholding through supportive supervision in identified schools to enable them to have a functional, well-maintained, and sustainable WASH facilities and qualify for NVP/SVP awards***
 - Established Monitoring mechanism of WASH in school activities (SVP Indicators)
- ***Innovative model of WASH in schools developed and documented.***
 - WASH model schools developed and innovative models of WASH in schools developed and documented
 - Innovative designs for Hand Washing with Soap (HWWS), running water, O&M systems for schools available and documented
 - School children will be encouraged to develop innovative hand hygiene products and the best of five will be awarded in a district level workshop.

MHM:

Upper primary schools and high schools will be targeted for MHM. The key activities on MHM will include: Integrating MHM in planned trainings; focusing on MHM components during supportive supervision and inclusion of MHM in improvement plans.

Key output indicators:

- District WASH in School Improvement Plan developed for strengthening implementation of WASH in Schools.
- Strengthened supportive supervision in identified schools to enable them to have functional, WASH facilities
- Strengthened capacity of functionaries of SED at district, block and circle to deliver improved WASH services and disseminate hygiene messages
- Strengthened capacity of school teachers, child cabinets and Kanyashree clubs on WASH, NVP and COVID -19 through virtual/physical trainings.
- Innovative models of WASH in schools documented and disseminated
- Effective and efficient programme management

Expected Outcome

Targeted schools qualify for one or two or three stars as under NVP or and/or qualify for three star or higher category of awards as under Swachh Vidyalaya Puraskar.

The baseline will be collected through circle meetings (Physical/virtual) using google forms. The schools which progressed to one or two or three stars under NVP will be identified through NVP 2021 and schools which progressed from one or two star to three star and higher will be identified through SVP 2021. If the NVP 2021/SVP 2021 is not done, the end line will be collected through circle meetings

.2 Programme document Expected results	"What" this programme will achieve The table below defines the programme results framework (results and their link to outputs defined in the country programme and/or humanitarian response plan; specific indicators, baselines, targets and MOV for each programme document output). <i>(No narrative required)</i>
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Result statement	Performance indicator/s	Location	Baseline	Target	Means of Verification ⁴
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<p>3.a.b By 2022 government and partners can plan and implement the delivery of gender responsive and quality WASH package in schools, Anganwadi centres, and health care facilities, in the most vulnerable and deprived communities</p>	<p>Number of UNICEF supported districts with Swachh Bharat Swachh Vidyalaya contextualized improvement plan4(costed)</p> <p>Number of UNICEF supported states with Menstrual Hygiene Management action plans 4 developed and costed (Adolescent beam)</p>	<p>Cooch Behar and South 24 Parganas</p> <p>Junior and Secondary schools in Cooch Behar and South 24 Parganas</p>	<p>1002 schools in Cooch Behar and South 24 Parganas have got NVA awards across three categories</p> <p>Junior and Secondary schools in Cooch Behar and South 24 Parganas</p>	<p>2500 schools in Cooch Behar and 4000 schools in S24P qualified for NVA awards across three categories</p> <p>200 Junior and Secondary schools in Cooch Behar and South 24 Parganas</p>	<p>NVP online dashboard, NVP online dashboard, Swachhata action plan CSO reports</p> <p>CSO reports, Dt plan of action for WASH in schools integrating MHM</p>
<p>Output 1: A district WASH in school improvement plan developed for strengthening implementation of WASH in Schools</p>	<p>Baseline of schools completed</p>				<p>Baseline data of Cooch Behar and South 24 Parganas</p>

Result statement	Performance indicator/s	Location	Baseline	Target	Means of Verification ⁴
			Baseline data not available	Baseline data of schools available	
	List of intervention schools finalized		Baseline data available to finalize schools	List of schools selected for intervention in Cooch Behar and South 24 Parganas districts the baseline information	Final list of intervention schools

<p>Draft district SWACHHATA school improvement plan (MHMincluded) prepared with UNICEF technical support in Cooch Behar and South 24 Parganas</p>	<p>District SWACHHATA school improvement plan not available / developed</p>	<p>District SWACHHATA school improvement plan developed</p>	<ul style="list-style-type: none"> ● FINAL District SWACHHATA school improvement plan Minutes of meeting
<p>District SWACHHATA school improvement plan finalized, shared with department/dt administration for roll out</p> <p>Final District SWACHHATA school improvement plan rolled out</p>	<p>SWACHHATA school improvement plan available</p>	<p>SWACHHATA school improvement plans available and finalized for roll out</p>	<ul style="list-style-type: none"> ● FINAL District SWACHHATA school improvement plan ● Proceedings & Records of the District level Workshop on the development and finalisation of the district SWACHHATA school improvement plan
<p>District dovetails PRI funds (Central FC funds)/WASH infrastructure funds for improvement/upgradation of WASH infrastructure in Schools</p>	<p>0</p>	<p>10 % of total intervened schools targeted in financial plan in the district or in the GPDP</p>	<ul style="list-style-type: none"> ● Minutes of meetings of the district administration on financial allocations ● SVP data

Activities:

- Identification of schools for baseline under NVP (under all three categories) through circle meetings - All the schools which did not get NVP, JRP and Sishumitra awards will be part of the baseline assessment. 4000 schools in South 24 parganas and 2500 schools in Cooch Behar will be selected postbaseline
- Preparation of District SWACHHATA school improvement plan based on baseline data

Result statement	Performance indicator/s	Location	Baseline	Target	Means of Verification ⁴
<ul style="list-style-type: none"> Dt level workshop on WASH in schools focusing on NVP 					
<p>Output 2a: Strengthened capacity of functionaries of School Education Department (SED) at district, block and circle to deliver improved WASH services and disseminate hygiene messages</p> <p>Output 2b: Strengthened capacity of schoolteachers and child cabinets on WASH</p>	Formation of a district facilitation team and training of district facilitation team members	Cooch Behar and South 24 Parganas	0	One district facilitation team formed and oriented on programme in each district (Cooch Behar and South 24 Parganas)	Reports
	No of BRCs/CAC trained by resource team on WASH in schools (MHM and COVID 19 preventive messages)		0	750 BRCs/CAC trained by resource team on WASH in schools	Meeting minutes
	# of school teachers trained by project team on WASH in schools, NVA, MHM and COVID19.		0	7500 teachers (One school teacher per school trained on WASH in schools, NVA, NVA application, MHM and COVID 19) Increased knowledge among # of teachers on MHM # of School teachers orienting the school children on WASH, COVID 19 and MHM	<ul style="list-style-type: none"> Virtual / Physical Training reports and minutes. Training assessment report after completion of all training events at the circle level
	<p>No of child cabinet members trained by resource team on WASH in schools</p> <p>No of kanayahsree club members oriented on MHM</p>		0	<ul style="list-style-type: none"> 20,000 child cabinet members oriented on key messages on WASH) Selected kanayahsree club members of junior and high schools oriented on MHM and facilitate forming MHM peer support groups 	<p>Monitoring report</p> <ul style="list-style-type: none"> Virtual / Physical Training reports and minutes. Training assessment report after completion of all training events at the circle level

Result statement	Performance indicator/s	Location	Baseline	Target	Means of Verification ⁴
	<p># children practising good WASH practices</p> <p>10 no of model schools/ schools that transition from two to three star demonstrating the key indicators of NVA</p>		0	<ul style="list-style-type: none"> # of school children who do HWWS before MDM and use toilets/urinals at schools 10 nos of school where minimum 100 days group handwashing is done in Cooch Behar and South 24 pragnas 10 nos of schools have created soap bank in Cooch Behar and South 24 pragnas # of higher secondary schools have created pad bank in Cooch Behar and South 24 parganas and dispose absorbents safely. Celebration of special days at schools (GHD/NVS) # of schools where Monitoring of O & M of WASH infrastructure done by child cabinets/SMC # of schools having well maintained SLWM system in schools 	<p>CSO quarter report</p> <p>Documentation report</p>
<p>Activities:</p> <ul style="list-style-type: none"> Virtual training / orientation of the District Resource Team [School Education Department] on the objectives of the project including WASH in schools, NVP and COVID19. 					

Result statement	Performance indicator/s	Location	Baseline	Target	Means of Verification ⁴
<ul style="list-style-type: none"> • Development and finalization of the Circle Level WASH in Schools training module for CLRC representatives. • Providing training to representatives of all 80 Circles [38 Cooch Behar and 42 S 24 Parganas] on the project objectives including WASH in schools, NVP and COVID19. • Development and finalization of the training module for School Teachers on WASH in Schools, NVP and COVID19. • Providing training to representative teachers of 6500 selected schools across the districts on WASH in Schools, NVP, NVA application and COVID 19.[about 7500 teachers] • Development and finalization of the training module for members of Child Cabinets on WASH in Schools, NVP and COVID19. • Providing training to members of Child Cabinetsof6500selectedschoolsacrossthedistrictsonWASH in schools, NVP and COVID 19. [about 20,000members]. • Development and finalization of the training module for “Kanyashreee” members of selected schools on WASH in Schools, NVP and COVID 19 and MHM • Providing training to members of “Kanyashreee” clubs of selected schools across the district on WASH in schools, NVP and COVID 19 and MHM. [about 20,000members]. • Supporting trained teachers in 6500 schools to promote WASH in their schools through SMCs and Child Cabinets. • Supporting trained Child Cabinet and Kanyashreee members in 6500 schools to promote WASH in their schools and communities. • Documentation and continuous assessment of training activities with representatives of the Circles, Schools and Students. • Initiate innovative activities in model schools and schools that desire to upgrade their starstatus 					
Output 3: Strengthen supportive supervision in identified schools to enable them to have a functional, WASHfacilities	No of supportive supervision visits done to schools (including upper primary schools focusing on MHM) No of joint supportive supervision visits by UNICEF and District administration	Cooch Behar and South 24 Parganas	0 0	4000 schools in South 24 parganas 2500 schools in Cooch Behar # of schools having functional WASH facilities 2 joint visits	<ul style="list-style-type: none"> • Visit reports. • Project reports. • NVP reports • Review meeting reports with District Administration • Joint Supportive supervision Visit reports • Project reports
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Activities: <ul style="list-style-type: none"> • Advocacy with district administration, BDOs and PRIs, elected representatives to rollout improvement plans for upgradation of WASH infrastructure in schools • Visit by resource team to schools to identify gaps as per NVP and support in improving the school WASH indicators • Supporting schools to improve O & M of school WASH infrastructure by: <ul style="list-style-type: none"> o Better utilization of school composite grant • Jamini Roy and Sishumitra awarded schools in district mentoring target schools in their GP through exposure visits 					

Result statement	Performance indicator/s	Location	Baseline	Target	Means of Verification ⁴
<ul style="list-style-type: none"> Regular(monthly/quarterly) Review Meetings facilitated with District Administration to update findings of Supportive Supervision progress updates and other project components 					
Output 4: Innovative model of WASH in schools documented and disseminated	No of innovations documented	Cooch Behar and South 24 Parganas	0	3 (1 per quarter) <ul style="list-style-type: none"> District level dissemination workshops completed for dissemination of learnings Project learnings well documented for dissemination and replication at district/state 	<ul style="list-style-type: none"> Media reports Quarter reports Documentation report Case studies/Best Practices from field shared with Section for ECM

Activities:

1. Through desk review of documents available with UNICEF and the district administration, develop an electronically downloadable brochure of WASH innovations from JRP awarded schools. The brochure will be included in all training kits and disseminated through emails and WhatsApp platforms.
2. Through school visits and review meetings, identifying schools that have / wish to implement innovations in WASH to meet the NVP guidelines.
3. Supportive Supervision to schools to implement innovations in WASH in Schools.
4. Process and case documentation of innovative models of implementing WASH in Schools developed and shared with Dept. of SED and UNICEF/ECM
5. Dissemination of innovations at state / district level workshop

2.3 Gender, Equity and Sustainability	<p>“How” this programme considers gender, equity, and sustainability</p> <p>This section briefly mentions the practical measures taken in the programme to address gender, equity, and sustainability considerations.</p> <p>Gender:</p> <p>According to the SDG 6.2, by 2030, achieve access to adequate and equitable sanitation and hygiene for all and end open defecation, paying special attention to the needs of women and girls and those in vulnerable situations”. Poor attendance and drop-out rates of girls are mainly due to dirty toilets or lack of privacy (especially during menstruation), due to the lack of separate toilets with doors, or the unavailability of means to dispose used sanitary pads and water to wash hands. WASH physical infrastructure will be enabled through local advocacy with stakeholders. Enabling WASH physical infrastructure and bringing awareness on MHM will empower adolescent girls towards positive attitudes and improved behavior on hygiene, which will eventually improve school attendance and performance. To address the issues around MHM the project will work with both male and female teachers, adolescent boys and girls and SMC members (both male and female)</p> <p>The program will leverage funds from local administration / other donors to enable gender friendly, inclusive WASH in schools. Enabling WASH friendly environment at schools will reduce school drop-out especially in girls. Educating adolescent girls on MHM in girls’ middle and high schools through Kanyashree will enable girls to take care of their sexual and reproductive health.</p>
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The child cabinets in the school will be strengthened to upkeep the school structure and hygiene behaviours. We will ensure that CC will be comprised of equal number of boys and girls representing from all the communities.

The functionality of boys and girls' toilets in all schools will be prioritized and in girls' toilets the NVA indicators around privacy, MHM will be focused

Capacity building of school teachers and other key stakeholders will be focused on gender and equity

Gender will be a key consideration by CSS in recruitment of project team

Equity:

CSS proposes to address the issue of equity through the following practical measures.

- Distribution of roles and responsibilities of project team will be equitable, and remunerations based on performance.
- CSS will promote the participation of men and women equally and encourage appreciation of achievements without any bias.
- CSS will not prioritize schools, teachers and students based on their social, economic, or religious status.

Sustainability:

Sustainability is integrated into the programme as schools will be supported to transition from 0 star to 1, 2 or 3 star. The indicators of NVA incorporates key parameters of sustainability which includes O & M, functionality and availability.

The SMC and Child Cabinets members of all the implementation schools will be provided hands on training on using NVA indicators for monitoring. They will be taught on operations and maintenance for WASH functionality.

From the initiation of the program emphasis will be put in convergence with different stakeholders including the PRI bodies/local business houses/community leaders for getting support in sustaining the WASH related activities of the schools. District administration and education departments will be mobilized to provide support to improve and sustain the WASH infrastructures through the ongoing Swachh Bharat Mission, the Jal Jeevan Mission, the MGNREGS and funds available under the 15th Finance commission grants to ensure adequate funds are available for development and maintenance of WASH assets and services. Schools will be facilitated to better manage the School Composite Funds and network with local stakeholders such as corporate and local businesses to generate O&M funds.